

REPORTING MEMO

I, (Name of student) s/o, d/o, w/o R/o reported for admission on & submitted the allotment letter issued by DGME, U.P. I have received the following documents from the College Office:

1. A copy of the fee structure and other important terms & conditions for admission in MBBS course of Subharti Medical College, Meerut in academic session 2023-24. **(Annexure 1) – 02 Pages**
2. 02 Formats of Affidavit to be typed on Non-Judicial stamp paper of Rs. 100/- and & to be notarized by the Government approved Notary at Meerut. **(Annexure 2 & 3). – 3 Pages**
3. Format of agreement to be entered with the Subharti Medical College regarding the fee Structure **(Annexure 4).2 Pages**
4. List of self attested photocopy of documents to be submitted at the time of admission i.e. Mark sheet & Certificate 10th & 12th Examination, NEET score card, Religion certificate (only for Buddhist students), School leaving Certificate, Aadhar Card, Voter Card, PAN Card, Caste Certificate for SC/ST/OBC candidates etc.

I have been told that I will have to submit the above documents as per the requirements mentioned in clause 1, 2, 3 and 4 hereinabove before the last date declared by the DGME, U.P. In case I fail to submit the above-mentioned documents in-time, it will be presumed that I am not interested in taking the admission and my admission shall stand cancelled.

Counter Sign by Parents _____

Name _____

S/o, d/o, w/o _____

R/o _____

Mobile No. _____

E-mail _____

Signature _____

Name of the student _____

S/o, d/o, w/o _____

R/o _____

Mobile No. _____

E-mail _____